# FOSS4G 2022

## Firenze, 22-27 August 2022

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# REASONS FOR HOSTING THE CONFERENCE AND GOALS FOR FOSS4G

**1.a How will the conference succeed financially and make profit?**

The ultimate goal of FOSS4G is to provide exchange of knowledge, the best possible education and professional development for members and conference delegates and, at the same time, generate funds to support the Foundation as well as further education and research: GFOSS.it, with the support of the Italian community, Firenze University, AIM Group International, Firenze Fiera Congress & Exhibition Center and the Firenze Convention Bureau, will work to meet both these objectives.

We are fully aware that **financial performance is of great importance** to OSGeo to guarantee the **most profitable result** of the event and we ensure **full transparency** for all financial activities and **best commitment regarding possible sponsorships.**

**AIM** Group International, the PCO (Professional Congress Organizer) that will support us in the organization of FOSS4G 2022, has **many years of experience in financial management of international events**: they will prepare and constantly control the budget, process payments and produce reports sustaining a healthy financial, regularly reviewing the quality and cost of purchased services.

Throughout the period leading up to the Congress, AIM will provide constant reports about the congress financial evolution and we will share with you actions and strategies to increase the congress income. OSGeo will be able to monitor the income for the congress in a transparent way at any time during the whole period.

Through their professional partners specialized in international finance and accounting, AIM will manage business operations, prepare financial statements, handle VAT refunds, prepare detailed fiscal plans to **minimize tax implications**.

We remain committed to guaranteeing **ethical business practices** and protecting OSGeo assets **controlling financial risks**.

AIM also optimize the result thanks to their modern organization and the innovative tools and procedures they daily adopt in their operations.

Through **AIM Global Purchasing Office** they negotiate best contracts on the market with vendors and realize immediate upfront cost savings by procuring items, services, and contracts at the best price available. The main benefits of this effective procurement optimization are of course financial.

# REASONS FOR HOSTING THE CONFERENCE AND GOALS FOR FOSS4G

**1.b How will the conference succeed socially?**

While the absolutely most important part of the conference is represented by presentations and workshops, we want to give lots of importance to all the other aspects of the event because we know how important it is in the FLOSS communities to get to know the people that stand behind the success of the projects and all the work that is being done.

Having said that, it is of utmost priority to organize moments like informal meetings after the event days where participants can not only exchange thoughts but also get to know each other and share experiences. We have already planned an **Ice Breaker event** and the **Gala Dinner**.

The **Ice Breaker** will be hosted outdoors in the centuries-old park with rare and original trees and plants in front of the 19th century Villa Vittoria. In case it should by rainy we will set up an area inside Palazzo dei Congressi.





We are considering various options for the **Gala Dinner**: from the nearby Fortezza da Basso, which will make organisation easier, to some venue in the historic city centre,
In Firenze you have really a lot of choice!

There are several tours both in the center of Firenze and in the splendid nearby cities (Lucca, Siena, San Gimignano, Pisa, etc.) that can be organized. Currently we would like to plan at least a **city tour** and a visit to the observatory.

# REASONS FOR HOSTING THE CONFERENCE AND GOALS FOR FOSS4G

**1.c How will the conference provide open source education?**

**Open source education is and has always been the centerpiece of the FOSS4G conference**. The presentations allow users to get an insight on existing projects and best practices in geospatial excellence. The **academic presentations track** adds the angle of research to it, while the **general track** allows the users to get a good understanding of how geospatial open source software is used in professional, administrative and business environments.

The **workshops**, short courses given by the experts and developers of the various open source projects, allow users to learn to use the software through a hands on approach. Participants have the possibility to interact with the software and the experts, and therefore gain understanding beyond the mere workshop content.

Given the importance of developers in the open source ecosystem, the **code sprint** will provide small sessions called "*Get ready to develop your favourite project*". In these sessions participants will get help from seasoned community members in the first steps to setup a development environment and tackle a project of choice.

**1.d How will the conference promote open source geospatial software?**

**The role of free and open source software is the cornerstone** on which the whole event is based and we would like to show the participants how open source solutions are equal if not better than proprietary ones.

**We will give the right visibility to all the most important software projects, first of all the OSGeo Projects.** For this we are already in contact with the **QGIS PSC** and the **gvSIG Association** to find synergies for common activities, but specific contacts will be estanlighes with at least **all the OSGeo Projects** beforehand to make sure they will have an opportunity for visibility and promotion.

Another aspect we are very interested in is **involving public administrations**, both to showcase success stories of open source adoption and to try to increase the users of free software.

# REASONS FOR HOSTING THE CONFERENCE AND GOALS FOR FOSS4G

**1.e How will the conference promote inclusivity?**

The organizing committee has taken note of the OSGeo Code of Conduct (CoC), agrees with all its conditions and will strive intensely to facilitate the participation of any minority, avoiding any kind of discrimination.

The conference will offer a **special discount to students and people with low budget disponibility with the travel grant program**.

The organization is open to leave spaces for the meeting of the different communities somehow related to OSGeo, **the references of the most known communities will be contacted** before the conference and mail to promote these aggregation events will be sent before and during the conference.

To all these participants will be also dedicated **a special session during the code sprint** called **"Get ready to develop your favourite project",** where they will be walked through the steps necessary to set up a development environment and start coding on their favorite OSGeo project.

**The full availability of the material of the conference in digital format** will allow people of lower income countries to easily access and share it once back at home.

# THE HOSTING LOCATION

**2.a What city will the conference be in, what is interesting about it?**

**Firenze** is an exciting city with a **remarkable history** able to offer a different and fascinating show every season. **The historic center, which is very close to the congress venues**, is a stage, surrounded by the Renaissance architecture of noble palaces, squares, and churches.

For centuries, millions of intellectuals, pioneers, traders, and artisans have been passing through Firenze with the desire to stay, leaving their works as a gift. The *Renaissance* marked the beginning of this synergy between the city and its visitors. Its evolution, nowadays, is defined as **quality congress tourism**, for which delegates specialized in the most varied and fundamental disciplines, come from all over the world in search of a **stimulating, amazing and above all tailor-made experience.**

Firenze welcomes delegates in **modern and efficient congress venues** perfectly positioned in the historic center. A few steps and a few minutes connect the venues to the best hotels, the central station, and also to Amerigo Vespucci airport, now easily accessible by tram. Once work is over, **the delegate can transform their time into a magical tourist experience.**

An open-air museum surrounded by the Chianti hills: Firenze is home to nothing but wonder.

## DID YOU KNOW THAT Firenze ATTRACTS 20% DELEGATES MORE* COMPARED TO OTHER DESTINATIONS?

*Source: Destination Florence Convention & Visitors Bureau - Centro Studi Turistici

# EASY TO REACH, IN THE MIDDLE OF ITALY

**Firenze is easy to reach through the main European hubs**

Firenze Airport is very well connected with all the European hubs of the main Air Alliances, with daily direct flights from the main European destinations.

**A big network of International Airports**

Firenze International Airport is located **just 4 km** from the city center and it can be easily reached by a public shuttle bus or by taxi.

| TO/FROM | FREQUENCY | TO/FROM | FREQUENCY |
|---------|-----------|---------|-----------|
| AMSTERDAM | 6 / day | LISBON | 2 / day |
| BARCELONA | 10 / day | MADRID | 6 / day |
| BRUXELLES | 2 / day | MUNICH | 6 / day |
| BUCHAREST | 2 / day | PARIS | 16 / day |
| FRANKFURT | 8 / day | ROME | 8 / day |
| LONDON | 6 / day | ZURICH | 6 / day |

**High speed railways network**

Firenze is located in the centre of Italy and thanks to the fast train networking, you can **easily reach all the main Italian destinations.**

**Milano**

**90 min** by train; then 1 hour by Malpensa Express train
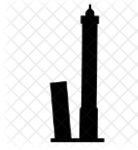
**Bologna**

**30 min** from Firenze by direct train

**Firenze**

**4 km** from the city centre Many direct low cost flights
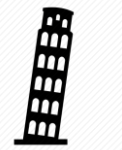
**Pisa**

**50 min** from Firenze by direct shuttle or train. Many direct low cost flights

**Roma**

**100 min** by train Direct Flights from all over the world

**Venezia**

**120 min** from Firenze by train

# TRANSPORT

The city of Firenze is committed to preserving its historic monuments through the **reduction of traffic in the historical center and the creation of pedestrian-only zones**. Even if the transportation is not needed in town, because everything is within walking distance, the city has an efficient public transport network.

Here the public transport is mainly served by buses. **A comprehensive network of frequent bus routes covers the city from the historic centre to the outskirt and all of the suburbs**. Moreover, a **tramway line** connects the city center (Santa Maria Novella railway station) with other fundamental infrastructures such as Peretola airport and Careggi hospital, the new palace of justice and the university campus, all located north-west of the metropolitan area.

Moreover, in the city center you can easily **rent a bike or** use **Car Sharing** at low prices, There are several pick-up points and you can rent in one location and return in another. Firenze has a **wide taxi fleet**, easily identified by their white color.
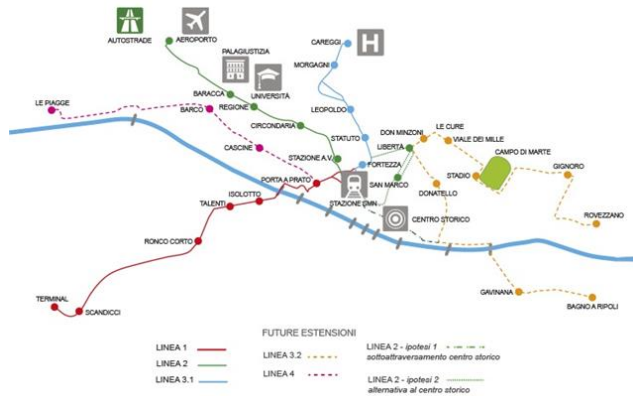
*Firenze MAKES EVERYTHING WITHIN WALKING DISTANCE!*

# THE HOSTING LOCATION

**1. Firenze: ONE OF THE MOST BEAUTIFUL CITIES IN THE WORLD**

Firenze has more than 2.000 years' worth of history and an inestimable artistic heritage. It is a city of extreme beauty!

**2. CITYWIDE MARKETING SUPPORT**

The city authorities would be honored to host the 16th Global FOSS4G in  2022 and strong local support for the best achievement of the Conference will be guaranteed to OSGeo and its delegates.

**3. INTERNATIONAL DESTINATION**

Firenze is a truly international city. It has been awarded one of the Top Destinations for Culture & Sightseeing in Europe, Destinations Family-Friendly Cities in Europe and Travelers' Choice World Destinations.*

**4. A CONGRESS VENUE IN THE HEART OF THE CITY**

The congress center is conveniently located right in the heart of the city, surrounded by several hotels: 75% of them are within walking distance.

**5. ACCESSIBILITY & SAFETY**

Firenze is a city in the center of Italy, easy to reach, green, clean, and safe. The international airport of Firenze is located 4km from the city center and is easily accessible by bus, taxi, and now also by the new tramline that was launched in 2019.

**6. WIDE ACCOMMODATION NETWORK**

As a glamourous and dynamic city with a unique artistic heritage, Firenze has a vast network of hotels and accommodation facilities, from budget solutions to luxury hotels.

**7. MEDITERRANEAN CLIMATE**

Firenze enjoys a Mediterranean climate. The average temperature in September is around 15-27 °C.

**8. GREEN DESTINATION**

Transportation in town is not needed because the main points of interest are within walking distance, including the major tourist attractions, hotels, historic buildings, event locations, and the the Firenze Fiera Congress & Exhibition Center.

**9. NIGHT LIFE**

Firenze is also a great place to go out, with animated dance clubs hosting live acts, international DJs and themed nights. Check the latest news on the city nightlife: Destination Firenze

*Source: Destination Florence Convention & Visitors Bureau - Centro Studi Turistici*

# THE HOSTING LOCATION

## PAST SIGNIFICANT CONFERENCES HELD IN FIRENZE
## 2015 - 2019

| NAME OF CONGRESS | PARTICIPANTS |
|---|---|
| 7th Europaediatrics 2015 | 2.000 |
| International World Wide Web Conference 2015 | 1.500 |
| 22nd International Congress on Sound and Vibration 2015 | 1.000 |
| 13th Euro Fed Lipid Congress 2015 | 1.000 |
| Heart Failure 2016 | 6.000 |
| ICMF 2016 – 9th International Conference on Multiphase Flow | 1.000 |
| 5th Congress of WUWHS - World Union of Wound Healing Societies Congress 2016 | 5.000 |
| 47th SIDO International Congress 2016 | 1.800 |
| ESCGT/ISSCR Collaborative Congress 2016 | 1.000 |
| SRNT 2017 Annual Meeting | 1.000 |
| EPA 2017 – 25th European Congress of Psychiatry | 4.000 |
| WCO-IOF-ESCEO Conference 2017 | 4.000 |
| INTERNATIONAL MASS SPECTROMETRY CONFERENCE - IMSC 2018 | 2.000 |
| SEB - Society for Experimental Biology Annual Meetings 2018 | 1.000 |
| ICOMC 2018 - International Conference on Organometallic Chemistry | 1.000 |
| Society of Endometriosis and Uterine Disorders (SEUD) 2018 | 1.000 |
| IEA2018 - 20th CONGRESS INTERNATIONAL ERGONOMICS ASSOCIATION | 1.500 |
| DATE Conference - Design, Automation and Test in Europe 2019 | 1.000 |
| DIP2019 The 10th International Symposium on Diabetes, Hypertension, Metabolic Syndrome and Pregnancy | 1.000 |
| 57th Annual Meeting of the Association of Computational Linguistics – ACL 2019 | 3.200 |
| ECCE 12 -12th European Congress on Chemical Engineering 2019 | 1.600 |
| 37th INTERNATIONAL NO - DIG Firenze 2019 | 1.000 |
| PAAM 2019 - Paediatric Allergy and Asthma Meeting | 1.200 |



#unescoheritage
#openskymuseum
#safecity
#greencity
#goodfood
#lifestyle

**2.b Are there any legal or cultural restrictions to attending the conference?**

The city of Firenze has invested heavily in **safety** to guarantee its tourists a peaceful stay and this makes Firenze a city to enjoy day and night.

Thanks to the large flows of national and international tourists, Firenze is an **open-minded, multi-cultural and international city** and has no cultural restrictions of any kind.

EU citizens require **only a passport or ID card** to stay in Italy for as long as they like. Nationals from the countries listed below do not need a **visa** to enter Italy as tourists for up to three months. Congress Secretariat will follow the procedures to obtain visas for nationals of other countries not included in the following list.

## *53 COUNTRIES AND TERRITORIES (EXTRA UE) DO NOT REQUIRE A VISA!*

Here you can find the list of countries whose citizens are exempt from the visa requirement for short stays:

https://www.esteri.it/mae/en/servizi/stranieri/ingressosoggiornoinitalia/visto_ingresso/paesi_esenti_visto.html

And here Italy visa policy: https://www.onlinevisa.com/visa-policy/italy/

**2.c What venue will the conference be in, what are the number of rooms available, seating and associated pricing?**

Centrally located **and walking distance from the Cathedral**.

From the Airport to Santa Maria Novella station: **15 min by tramway**

From Santa Maria Novella station:

- **3 min** to Palazzo degli Affari
- **4 min** to Palazzo dei Congressi
- **6 min** to Fortezza da Basso



Firenze FIERA
Congress & Exhibition
Centre

## Firenze FIERA IS 10 MIN WALKING DISTANCE FROM THE MAIN TOURIST ATTRACTIONS

The proposed conference venue is located in an area of one of the most beautiful cities in the world: the **Firenze Fiera Congress and Exhibition Center**. The over 100,000 square meters available inside this area are located in the heart of Firenze, between the historic city center and the boulevards, major traffic arteries built over the layout of the ancient city walls.

**The Congress and Exhibition Center is only 5 minutes on foot from the central railway station of Santa Maria Novella and 1 km from the Duomo, and is also easily accessible by public transportation, by bus or by the modern and newly opened tramway.** Moreover, it is only 5 km from the Amerigo Vespucci international airport.

The three venues that constitute the Firenze Fiera Congress and Exhibition Center are **Palazzo dei Congressi, Palazzo degli Affari,** and **Fortezza da Basso.** They are located one next to the other, thus forming a homogeneous area, perfectly integrated into the city environment and suitable to host any congress and event.

## Proposed venues for FOSS4G 2022:
## PALAZZO DEI CONGRESSI + PALAZZO DEGLI AFFARI

## Proposed dates:
## 22-27 AUGUST 2022

**The best solution for FOSS4G 2022 is the combined use of Palazzo dei Congressi and Palazzo degli Affari: the two buildings are placed one in front of the other.**

Located in the 19th century Villa Vittoria, **Palazzo dei Congressi** boasts a prestigious auditorium that can host **up to 1,000 people, with 920 square meters available for exhibitions,** as well as various halls with a capacity **from 50 to 200 seats,** located on the four floors of the villa. Surrounded by a centuries-old park, Palazzo dei Congressi and the nearby Limonaia (Lemon House)  are located in front of Palazzo degli Affari.





RENOVATION WORKS

**Palazzo degli Affari** is a palace with a beautiful attic floor, offering an extraordinary panoramic view of the city of Firenze. The venue has a **flexible** and **multifunctional structure** and has an **overall capacity of 1,600 people**, therefore being able to host any event.

*Palazzo degli Affari will be renewed by the end of 2021.*

Both pavilions are equipped with reception points, Wireless Internet Connection, refreshment bars.

# THE HOSTING LOCATION

## MEETING SPACES FOR FOSS4G 2022

| VENUE | MEETING SPACE | USE | SIZE | SIZE per Covid19 protocols |
|---|---|---|---|---|
| Palazzo dei Congressi | Auditorium* | Plenary and Parallel Session 1 - Opening and closing ceremony | 1,000+ | 300 |
| Palazzo dei Congressi | Verde Room | Parallel Session 2 | 200 | 90 |
| Palazzo degli Affari | Ground Floor | Parallel Session 3 | 200 | 70 |
| Palazzo degli Affari | Adua 1 | Parallel Session 4 | 100 | 30 |
| Palazzo degli Affari | Second Floor 1 | Parallel Session 5 | 90 | 40 |
| Palazzo degli Affari | Second Floor 2 | Parallel Session 6 | 90 | 40 |
| Palazzo degli Affari | Adua 2 | Parallel Session 7 | 100 | 35 |
| Palazzo dei Congresi | Room 6 | Secretariat office | 45 sqm | not specified |
| Palazzo dei Congressi | Passi Perduti | Catering & Exhibition Area - 920 sqm | 1,000 pax 20 booths | 300 pax 10 booths |
| Palazzo dei Congressi | Ballatoi | Poster Sessions | 200 monofacial posters | 100 monofacial posters |
| Palazzo dei Congressi | Garden Area | Ice Breaking Reception | 1.000 pax | 300 pax |
| Palazzo dei Congressi | Preview Room | Speakers' room | 65 sqm | 65 sqm |
| Palazzo Affari | Registration area | Registration area | 250 sqm | 250 sqm |

* The actual capacity of the auditorium is **1,000 seats**, which can be extended to **more than 1,200 seats** through the connection with the Verde Room in case a higher capacity is needed.

## VENUE PHOTO GALLERY



**Auditorium**

*Plenary & Parallel Session 1*



**Sala Verde**

Parallel Session 2



**Passi Perduti**

Catering & Exhibition Area



**Parallel Sessions 3/4/5/6/7**

**Room rendering**

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**2.d Available workshop facilities, number of rooms, computers per room, pricing, strategy for providing workshop facilities**



Workshops will take place at the Centro Didattico Morgagni. It is a learning centre with a multifunctional building for Firenze University and it houses lecture halls, meeting rooms and an auditorium. Around the full height central hall face several rooms

During the two days (22nd and 23rd of August 2022), workshops are scheduled to take place in 10 rooms. Each room will host about 2 workshop per day and will have a minimum capacity of 20 people. For each room, an equipment of 1 PC and 1 associated video projection system will be provided. Electricity and wi-fi connections will be guaranteed throughout the area dedicated to the workshops.

The location is easily accessible by public transport, the tramway has a dedicated stop. The building centre has two underground levels for car park.



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**2.e Available rooms for additional small business meetings.**

## PALAZZO DEI CONGRESSI
### *Capacity chart*



Auditorium

Villa Vittoria

Limonaia
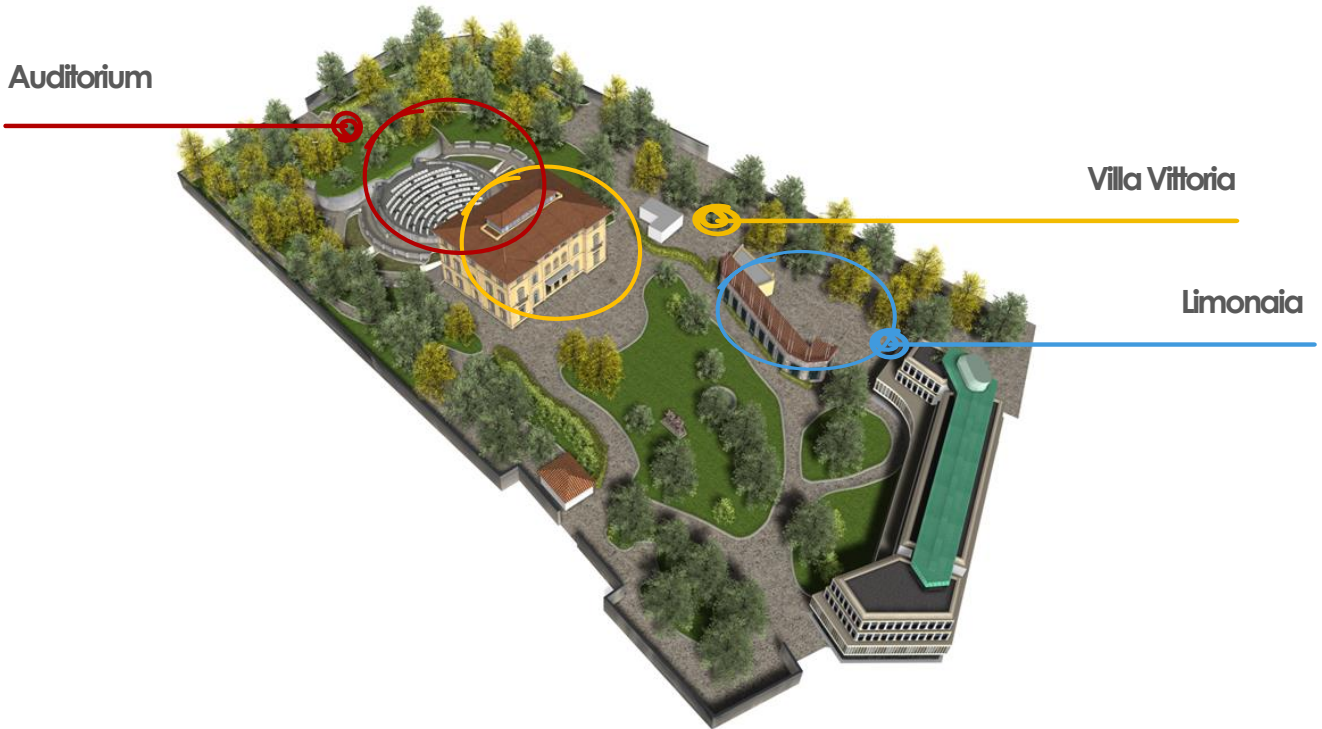
| | Area | | Ceiling Height | | Theater Style | Classroom | U-shape | Boardroom | Banquet | Cocktail |
|---|---|---|---|---|---|---|---|---|---|---|
| | m² | sq. ft. | m | ft | | | | | | |
| Auditorium | 1500 | 16145 | 5,50-7 | 59.20 75.34 | 1000 | 500 | ▽ | ▽ | ▽ | ▽ |
| Passi Perduti | 920 | 9900 | 2,5-5.5 | 26.90 59.20 | Exhibition or reception area | | | | 800 | 800 |
| Ground Floor, Onice room | 80 | 861 | 3,50-6 | 37.67 64.58 | 70 | 35 | 40 | 45 | ○ | ○ |
| Ground Floor (4 rooms) | 50 | 538 | 3,50-6 | 37.67 64.58 | 30/45 | 10/20 | 10/20 | 10/20 | 40 | 60 |
| First Floor (6 rooms) | 50 | 344/645 | 3,50 | 37.67 | 20/40 | 10/25 | 10/25 | 10/25 | 20/40 | 20/40 |
| Second Floor, Room Verde | 206 | 2217 | 3,50 | 37.67 | 190 | 90 | ○ | ▽ | ▽ | ▽ |
| Second Floor, room 202/203 | 60 | 645 | 3,50 | 37.67 | 50 | 30 | 10/25 | 10/25 | 50 | 50 |
| Limonaia | 220 | 2367 | 4 | 43.05 | 120 | 80 | 50 | 50 | 100 | 120 |

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## PALAZZO DEGLI AFFARI
### *Capacity chart*



Palazzo degli Affari

| FLOOR | CONFIGURATION 1 | LAYOUT 1 | CONFIGURATION 2 | LAYOUT 2 |
|---|---|---|---|---|
| Basement Floor | 188 seats | | 94 seats+94 seats | |
| Ground Floor | 250 seats | | - | |
| First Floor | 390 seats + 98 seats | | - | |
| Second Floor | 184 seats+101 seats | | 92 seats+92 seats + 101 seats | |
| Third Floor | 156 seats+ 78 seats | | 78 seats+78 seats + 78 seats | |
| Fourth Floor | 125 seats | | 83 seats + 41seats | |

# THE HOSTING LOCATION

**2.f What accommodations are available? Where are they relative to the venue? Pricing? Quantity?**



| | ***** | **** | *** | ** | * |
|---|---|---|---|---|---|
| Properties | **20** | **113** | **145** | **69** | **39** |
| Bedrooms | 1.216 | 8.034 | 4.059 | 1.060 | 402 |

*Hotels in Firenze are elegant and exclusively designed, with a high standard of quality offered in all categories.*

| 75% of Hotels within **walking distance** from the Congress Venue | **Great offer of 3-4 *** properties centrally located | **+200 properties** located in the Historical City Centre |
|---|---|---|

**BY 31.12.2022 BOOKINGWINDOW**

*AVERAGE RATES*

| | Walking distance | In the nearby area (<5 km) | Outside the city centre (>5 km) |
|---|---|---|---|
| ***** | € 175 - 310 | € 160 - 295 | € 155 – 290 |
| **** | € 110 - 210 | € 100 – 190 | € 90 – 150 |
| *** | € 100 - 170 | € 85 – 150 | € 60 – 120 |
| */** | €40 - 110 | € 40 - 100 | € 40 - 90 |

*The above rates have been approved by the Congressional Commission of the city of Firenze: their application is subject to the discretion of each hotel*

o *Every 30 room nights/booked at the same property, 1 complimentary room/night*
o *«Safe&Healthy» procedures implemented*
o *Contactless fast check-in and check-out totally safe*
o *Cancellation policy applied from 90 days before arrival with the possibility of further flexible terms*
o *Special rates granted up to the 30% of the room availability of each hotel*
o *Up to a maximum of 1.500 participants*

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# THE HOSTING LOCATION

## *LOW COST SOLUTIONS*

Firenze offers many budget friendly options, ranging from tiny bed&breakfast and grand hostels.

### HOSTELS FOR STUDENTS

|  | Walking distance | Beds | Rates per person/nights |
|---|---|---|---|
| **Archi Rossi** | 10 min | 140 | € 20 - 32 |
| **Santa Monaca** | 15 min | 116 | € 19 - 30 |
| **Plus** | 15 min | 800 | € 20 - 100 |
| **WoW** | 20 min | 40 | € 19 - 89 |
| **Sette Santi** | 40 min | 200 | € 25 - 60 |

### B&B

|  | Walking distance | Rates per ROOM |
|---|---|---|
| **SINGLE ROOM** | 15 min | € 45 - 50 |
| **DOUBLE ROOM** | 15 min | € 65 - 70 |

*We have an agreement with InYourTuscany, an Association of extra-hotel structures in Tuscany, which offers to delegates excellent and guaranteed budget accommodations*

**2.g What is the maximum size your venue could entertain?  The minimum?**
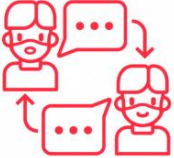
Congress Venue maximum size without actual Covid restrictions is about **1.600 pax**, using both 2 Palaces (Palazzo dei Congressi + Palazzo degli Affari).
Congress Venue maximum size considering actual Covid restrictions is about **300 pax.**
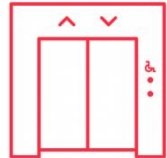
**2.h How accessible is your venue? (wheelchair, blindness,...)**

Firenze and its extraordinary cultural heritage are now even more accessible thanks to *Passepartour*, the kit for those visiting the city in a wheelchair. Four guides with historical-artistic itineraries for barrier-free tourism and a map of the historic center with the areas that can be traveled independently or with the support of a guide.
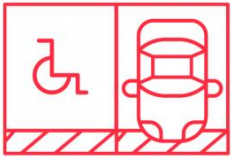
Even the Congress venue is wheelchair accesible and equipped of breil elevator keys for blind people. Furthermore, based on the actual Covid protocols, the following additional services are provided:

1.

Supplying transparent face masks to facilitate interaction with the hearing impaired and between them

2.

Supplying aids for persons with motor disabilities, and sanitising them before and after each use

3.

Properly sanitising internal lifts to access halls, and pavilions

4.

Dedicated and barrier-free accesses

5.

Dedicated parking spaces

**2.i Will your venue have childcare facilities? With what requirements? (extra cost, age of children, schedule,...)**

It's possible to organize a **Kindergarten** service within the congress area; a clean and safe space where children will be taken care of and engaged in fun activities by specialized English speaking staff.

**2.j Will the conference have translation services? (optional)**

Translation services are not foreseen, but it its always possible provide them upon request of course.

**3.a Supporting local organizations (companies, universities, user groups) and individuals that would be involved in the local conference committee, and a sense of their level of commitment.**
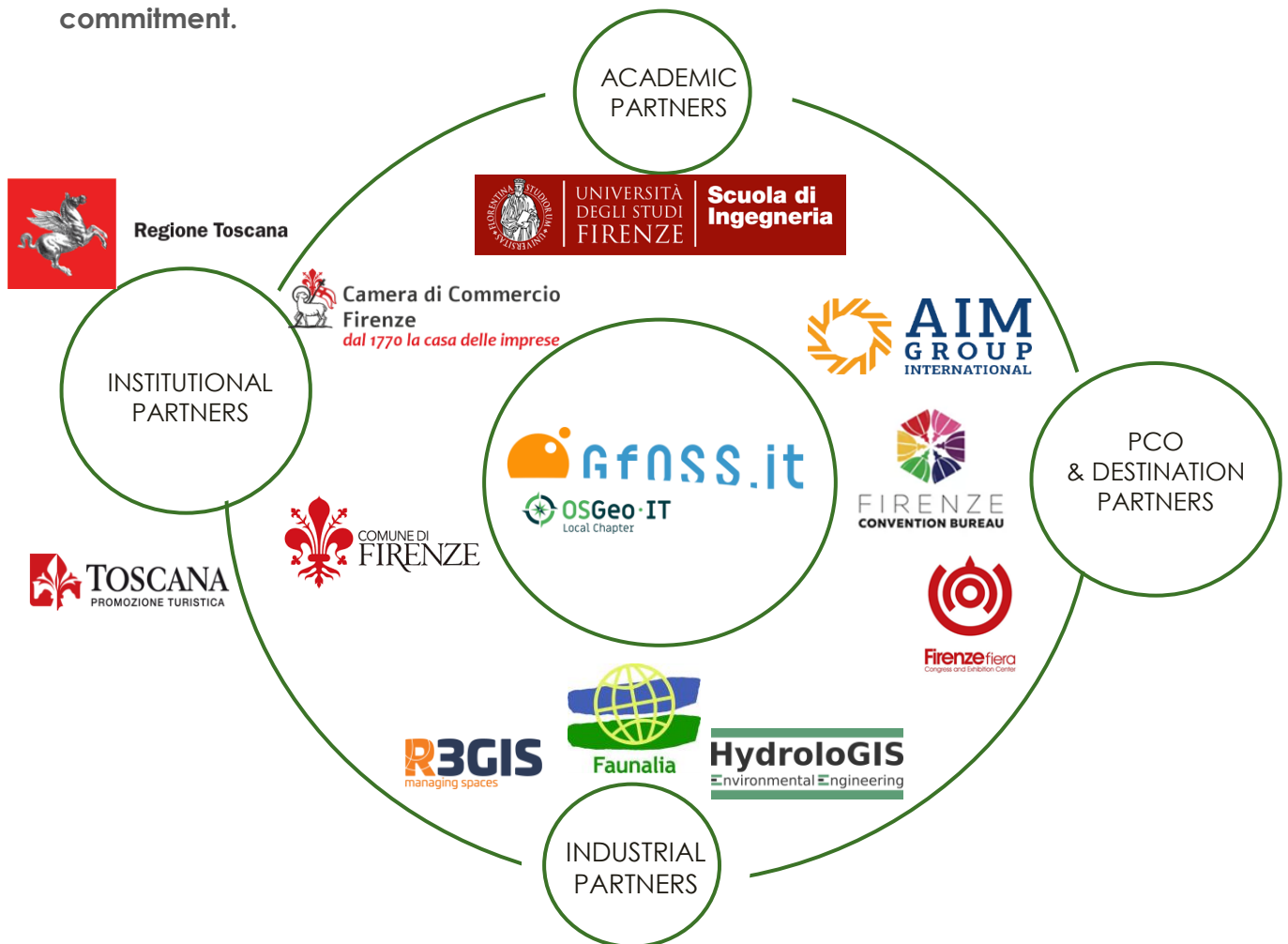


The **GFOSS.it** was born 14 years ago and since its first year it has been the **Italian local chapter of OSGeo**. Over the years it has carried out many different activities, but the main one has been the dissemination of free open source software and geo open data, especially through the annual conference that in recent years brings together different souls of the community.

In addition to **Firenze Fiera, AIM and the Convention Bureau**, who will be the closest partners in the organisation of the conference, the **University of Firenze** has a key role to play.

The University of Firenze, through the *Faculty of Engineering*, will provide space for the workshops and for the code sprint, and perhaps even beds in its dormitories to accommodate the winners of the travel grants and volunteers. Of course, some members of the university are part of the FLOC and other people, including volunteers, will help with the organisation.

# THE HOSTING ORGANIZATION AND LOCAL COMMUNITY

We are in contact with **several associations** in the sphere of open knowledge, first of all **Wikimedia Italia**, with whom we have been sharing the organisation of FOSS4G-IT for a few years now, which will give us support and great visibility through its social channels.

**We have the support of some of the most important associations of the Italian Geomatic world and also research centers interested in GIS,** they could provide people for the program and academic committee.

## 3.b Local organizing committee

**The proposal to host FOSS4G 2022 in Firenze has full support from all the leading players within the Italian geospatial community,** including research centers, academic and industrial partners, besides public administrations and associations with strong experience in free and open source communities, projects and conferences. GFOSS.IT is glad to present a team with representatives from all the categories involved.

Moreover, the present bid has the unconditioned political support from the **municipality of Firenze**, and the experience of **AIM GROUP INTERNATIONAL (PCO)** ensures high standards of competence in the organization of FOSS4G. The synergistic collaboration among all these partners secures the credibility of this proposal towards a successful edition of FOSS4G.

**Please find here below the complete list of LOC members**:

*Chair*: **Luca Delucchi** (*GFOSS.it and Fondazione Edmund Mach).*
Luca Delucchi obtained his Bachelor Degree (2008) at the University of Genoa in Geographical Sciences applied to the Environment, Territory and Tourism, where he was able to learn about Free and Open Source GIS software and become a great user and with the time also a contributor. In the same year he started to work at Fondazione Edmund Mach as a GIS technician, an activity that continues to this day, and in which he deals with geographic data analysis, creation and management of geographic databases and development of GIS and webGIS applications using only free and open source software. He is a Charter Member of the Open Source Geospatial Foundation (OSGeo) and advisor of the Italian Association for Free Geographic Information GFOSS.it, of which he was also president. He collaborates in several free software projects such as GRASS GIS (as developer and translator), pyMODIS (of which he is the creator and main developer) and OSGeoLive (mainly as translator); he has also made improvements or troubleshooting for many other software such as QGIS, sentinelsat, ZOO-project, PDAL. He has also contributed to OpenStreetMap since 2007, that is from the beginning of the Italian community for which he has organized many events over the years and is trying to promote the project at national and international conferences.

# THE HOSTING ORGANIZATION AND LOCAL COMMUNITY

**Andrea Antonello** *(HydroloGIS).*

Andrea Antonello is an environmental engineer addicted to scientific GIS development, playing in the field of hydrologic and geomorphologic modelling. He is cofounder of the engineering consulting company HydroloGIS and lecturer of Advanced Geomatics at the Free University of Bolzano. He is an OSGeo charter member and coordinates the open source projects Hortonmachine, Geopaparazzi and SMASH digital field mapping. He recently joined BC3's Aries team as a developer to work on AI and integrated modelling for Environment and Sustainability.

**Valentina Bonora** *(Università degli Studi di Firenze)*

Valentina Bonora is a researcher at the University of Firenze. She graduated cum laude in Architecture at the Polytechnic University of Turin (2000), and she received her PhD in Drawing and Survey for the protection of buildings and land heritage (Polytechnic of Turin, 2005). In the past, she taught courses (Topography and Cartography, Drawing) as Temporary Professor at the Polytechnic of Turin. Since 2015 she has been teaching Geomatics courses at the University of Firenze. Research grants have supported her research activities in the geomatics field. She took part in many archaeological and architectural surveys in Italy and abroad and worked for national and international research projects financed by MIUR and the EU. Main research interests focus on studying and testing innovative solutions for metric documentation and monitoring Cultural and Land Heritage.

**Stefano Campus** *(GFOSS.it and Regione Piemonte)*

Stefano Campus is a civil engineer whose main field of interest is the application of geomatics to spatial data. He works at the SDI (Spatial Data Infrastructure) of Regione Piemonte (an Italian local authority), contributing to all aspects related to the geographical infrastructure, including: creation of metadata, data specifications for geotopographic and thematic databases, analysis of spatial data, preparation of basic and thematic cartography. Another field of interest is natural disaster prevention, in terms of assessing and mitigating hazard and risk through a spatial approach the use of exclusively Free and Open Source Geographic software. He is the Italian coordinator of QGIS translation and he was the President of the Italian Association for Free Geographical Information (GFOSS.it), the OSGeo Local Chapter, from 2013 to 2017 and actually he is the vice President. OSGeo Charter Member since 2020.

**Paolo Cavallini** (*Faunalia)*

Founder of Faunalia, Chair of the international association QGIS.org from 2018 to 2020 and member of QGIS Project Steering Commitee, Co-founder and past president of GFOSS.it - Italian Geographic Free and Open-Source Software Association, Charter member of OSGeo - Open Source Geospatial Foundation, Co-founder of ITPUG - ITalian PostgreSQL User
Group, Member of IUCN - The World Conservation Union - Species Survival Commission past President of IUCN Small Carnivore Specialist Group, and memebr of IUCN - European Sustainable Use Specialist Group. Over 20 years of experience on free and open source GIS. PhD at the University of Siena, Italy.

# THE HOSTING ORGANIZATION AND LOCAL COMMUNITY

**Marco Ciolli** (*Università di Trento).*
PhD in Forestry, since 2002 he is Assistant Professor at DICAM and C3A, University of Trento, Italy. He teaches Master and PhD courses in Applied Ecology, Spatial Ecological Modelling and GIS. He organized Summer Schools, GIS courses and workshops in Africa, Asia, Australia, Europe and North America to spread and support FOSS4G. His research interests are Biodiversity conservation, GIS Modelling, Landscape ecology, Forest cover change, Remote Sensing, Ecological informatics, Tropical Ecology, Ecosystem services evaluation. He coordinated national and International Research Projects and published 77 scientific research papers, 11 book chapters and 52 conference papers. GRASS user since 1994, he organized the Open Source Free Software GIS - GRASS users international conference 2002 in Italy and other national/international FOSS4G events, wrote educational tutorials and contributed to QGIS and GRASS plugins/addons. He is co-chair of UNESCO Chair in Engineering for Human and Sustainable Development UNITN, member and one of the founders of GFOSS.it. (more info)

**Manuela Corongiu** (*Consorzio LaMMA)*
Manuela Corongiu obtained her master's degree (1997) from the University of Cagliari in Civil Engineering. She worked on the Italian "IntesaGIS" project as an editor on geotopographic database specifications (until 2006), subsequently becoming Italian technical rules by law (12A01800, Ministerial Decree, 2012). Since 2002 she has collaborated with the "LAboratory for Monitoring and Environmental Modelling for the sustainable development" on geomatic aspects mainly in support of the Tuscany regional government. Since 2011 she has had a permanent position as a researcher at the Consorzio LAMMA (a public consortium between Tuscany Region and National Research Council ) with main tasks on spatial database design and spatial data infrastructure management. She is disserting her PhD on the "International doctorate in Civil and Environmental Engineering" of the University of Firenze in co-tutelle with the Technical University of Braunschweig. Her main previous experiences include technical coordination of research projects (Life+IMAGINE, EURADIN), test and work supervisor on geomatics and geographical standard editing activities (GIS Italian specs, ISO TC/211 19118 and 19144-2 editing Committees).

**Paolo Dabove** (*Politecnico di Torino).*
Paolo Dabove is Assistant Professor at the Politecnico di Torino, Italy, since 2016. He obtained the title of Visiting Professor at Flinders University of South Australia (Adelaide, South Australia) in 2019 and the title of Honorary Visiting Scholar at the National Centre for Groundwater Research and Training, College of Science and Engineering - Flinders University of South Australia (Adelaide, South Australia) in 2018. He has won the 2015 Young Authors Award promoted by Italian Society of Photogrammetry and Topography (SIFET). He is the President of GFOSS.it (Associazione Italiana per l'Informazione Geografica Libera) association since the beginning of 2020. He is a member of the Academic Senate at Politecnico di Torino (Italy) as a representative member of Assistant professors. He has over 80 scientific research papers, 5 book chapters and 1 patent to his credit. Moreover, he is editor of one international book related to smartphones. He is the Editor-in-Chief of Geoengineering Environment And Mining (Geoingegneria Ambientale e Mineraria - GEAM) journal (ISSN 1121-9041), that is indexed in Scopus and Web Of Science databases, since April 1, 2016.

# THE HOSTING ORGANIZATION AND LOCAL COMMUNITY

**Simone Dalmasso** (*European Commission - JRC*)

Simone Dalmasso is a scientific project officer at the Joint Research Centre (JRC) of the European Commission where he's in charge of the technical management and evolution of the Copernicus Emergency Management Service - Rapid Mapping.

Simone has a Ph.D. in Geomatics and has been a FOSS user since 2005. In 2012 he was nominated as core contributor of GeoNode and a member of its Project Steering Committee as of 2017. Previously he was a Geospatial Engineer at the World Food Programme (WFP) of the United Nations and Information Technology for Humanitarian Assistance, Cooperation & Action (ITHACA).

**Amedeo Fadini** (*IUAV - CNR*)

Amedeo Fadini is Land Planner and GIS Consultant and developer. He has a Work experience in computer science in the field of Geographic Information Systems (GIS) planning and cartography, especially in the Public Sector.

Bachelor degree in Communication Science (2006) and Master's degree in GIS and Remote Sensing (2014) qualified as Land Planner (2016).

As a GIS analyst and developer works mainly on data infrastructure, maintenance, design and upgrade alongside the development and implementation of web based support tools. Is currently enrolled as a PhD student with a joint grant between CNR-ISMAR and IUAV University in Venice. His research project is about managing dynamic data in Maritime Spatial Planning processes. GFOSS.it member from 2010.

**Alessandro Fanna** (*Elogika IT*)

Alessandro Fanna is an independent IT consultant since 2010 that designs information systems exclusively with FOSS software. Before that he worked for almost 20 years as a Project Manager in an engineering company specialized in CAD and GIS that he co-founded in 1992.

He is currently a board member of GFOSS.it, an association of which he has been a member since 2010. He is also a member of the OpenStreetMap Foundation (OSMF) since 2011 and mapper for the Humanitarian OpenStreetMap Team (HOT) from the beginning.

In 2018 he joined the Open Hospital committee, a FOSS project dedicated to third world countries and he also contributes to the translation of several GFOSS projects among which we mention Qgis and OpenStreetMap.

**Bianca Federici** (*Università di Genova*)

Bianca Federici is Professor of Geomatics at the University of Genoa (Italy). She teaches in several courses related to surveying techniques and GIS, with special focus on FOSS solutions. Her research mainly concerns the analysis of spatially distributed data with GIS and the survey and monitoring of natural and built environments.

In collaboration with several multidisciplinary research groups she has developed GIS tools for collision risk assessment in logistic areas, for the prediction of intense weather events by GNSS measurements, for the evaluation of susceptibility to collapse of rainfall triggered landslides, for the identification of areas potentially inundated by rivers or tsunamis, for the planning of GNSS survey campaigns considering realistic obstacles in the area, as well as a DSS system for potential offshore fish farming. She has over 120 scientific research papers and 1 patent to her credit. She is currently a member of the executive committee of GFOSS.it. She organized or participated in the organization of the Italian GRASS GIS Users Meeting in 2007 and 2013, the Italian OSMit2010 Conference and several Italian FOSS4G conferences since 2017. She has been a member of their scientific committees.

**Chiara Ferrario** (*Freelancer)*
Chiara Ferrario works as an architect in Turin. She studied Architecture at University of Ferrara and after a year in Portugal at Universidade do Minho she graduated with a thesis on landscape architecture, focusing on new high-tech infrastructure and comparing different scenarios in future mobility. The following year she obtained a II level master degree in GIS and drones at University of Padua: during this period she contributed in developing MyGeo Project, collecting data with the aim to create a MOOC for spreading the use of GIS as a pedagogic tool. She spent 2 months in Belgium working with a flemish company on digital twin and smart cities.

**Enrico** Ferreguti (*GFOSS.it)*
Enrico Ferreguti works for Padova Municipality as urban planner, dealing with all GIS related application and analysis related to environmental evaluations, urban development, town act and citizens support. He is an active open source developer and GFOSS.it member.

**Silvia Franceschi** (*Hydrologis*)
MSc in Environmental engineering, master in Project Management and PhD in Mountain Environment and Agriculture. Co-founder of HydroloGIS, a small engineering company based in Italy which develops free and open source solutions for environmental modelling like the HortonMachine library and the applications for digital field mapping Smash and Geopaparazzi. Specialized in hydrology, geomorphology and hydraulics, she develops and applies environmental models for engineering projects in particular related to the natural hazards and the maintenance of natural resources. She works also in the field of forestry and LiDAR data. She worked on the usage of LiDAR data for forest inventories and for the update of the local cartography (buildings, roads, avalanche protection structures, ...). Silvia is a power user of Open Source GIS tools for simulating environmental processes.

# THE HOSTING ORGANIZATION AND LOCAL COMMUNITY

**Cristiano Giovando** (*HOT*)

Cristiano is an international consultant in the field of geospatial data and technology. At Humanitarian OpenStreetMap Team (HOT) he contributes to the development of free and open source software in support of humanitarian mapping activities. He also works for the World Bank on open data and disaster risk reduction projects. Over the years he participated in several FOSS4G and OpenStreetMap events, contributing to the organization of the first State of the Map Africa conference in 2017 and the annual HOT Summits since 2015.

**Anisa Kuci** (*Wikimedia Italia*)

Anisa Kuci is a FLOSS contributor involved in many projects (OpenStreetMap, Debian, Wikimedia projects, Mozilla). Former member and board member of Open Labs Hackerspace in Albania (2012-2018), OSCAL (Open Source Conference Albania) co-organizer for four consecutive editions (2015-2018). Debian volunteer since 2017, part of the DebConf (the annual Debian Developers' conference) organizing team and former Outreachy intern with Debian in 2019. Since 2020 OpenStreetMap Project Manager for Wikimedia Italia (Italian OpenStreetMap Local Chapter), part of the Local Chapters and Communities Working Group of the OpenStreetMap Foundation and member of cOSMopolIT, group dedicated in Diversity and Inclusion within the Italian OpenStreetMap Community.

**Marco Minghini** (*European Commission - JRC*).

Marco Minghini works as a Scientific Project Officer at the Joint Research Centre (JRC) of the European Commission, where he performs applied research on geospatial data sharing, Spatial Data Infrastructures and geospatial data ecosystems to support EU policies. He is part of the team coordinating the technical implementation of the INSPIRE Directive, leading, among others, the development of the INSPIRE Geoportal. Marco is a longstanding user of open source geospatial software. He is an OSGeo Charter Member since 2015, member of GFOSS.it and a regular presenter at FOSS4G global and local conferences, translator for the OSGeo Live and the Secretary of the FOSS4G Europe 2015 conference. Marco is also very experienced in OpenStreetMap, not only as a long-time contributor but also as an educator and researcher. Since 2017 he is a member of the OpenStreetMap Foundation (OSMF) and a Voting Member of the Humanitarian OpenStreetMap Team (HOT); since 2018 he chairs the Academic Track at the annual State of the Map conference. Marco has authored more than 70 international scientific publications and is a member of the Editorial Board of the journal Open Geospatial Data, Software and Standards.

# THE HOSTING ORGANIZATION AND LOCAL COMMUNITY

**Maurizio Napolitano** (*Fondazione Bruno Kessler)*

Maurizio Napolitano is a technologist of the FBK - Bruno Kessler Foundation of Trento Italy since 1999. He has contributed to several open source projects such as QGIS, Spatialite and GRASS and is an activist of the civic hacking community. Since 2015 he is the coordinator of the DCL - Digital Commons Lab research unit of the Digital Society center. The unit mainly deals with open data: creation of policies (with particular attention to the geospatial issue), support to public administrations, analysis of reuse by companies and communities (in particular in OpenStreetMap). DCL is also a node of the Open Data Institute.

**Andrea Peri** (*Regione Toscana - ARTEA*)

Andrea Peri is actually an officer of ARTEA (Tuscany Regional Company For Withdrawals In Agriculture). He obtained the master's degree in Electronic Engineering with specialization in Numerical and Telematic Communication. After an interesting experience as freelance specialized in Internet Dynamic System with the development of some innovative (for that time) internet system using mainly C Language, he start to work for 20+ years in the Cartography & GIS Office of Tuscany Region. In that time he start to use Java and other languages and work firstly in the Spatial Analysis with its application to the WebGIS and WMS/WFS Systems and studying and implementing High Performance Solutions for WebGIS and developed some important Internet Geographic System, still in use in Tuscany Region, like "CASTORE": A regional historical cadastre freely consultable by internet; And "Geoscopio": A set of web gis portals with MultiWMS capability and with "Search by WFS" technology. Also he was active to study QGIS usage, the Spatialite DB and its Topology module. In 2020 he left Tuscany Region and its GIS work and Office and changed work segment moving to ARTEA.

**Annalena Puglisi** (*Regione Toscana-Ente Terre*)

Annalena Puglisi has a Master Degree in Forest Engineering, a PhD in Climatology and a Master in Geographical information systems and environment, topography and database management.

For many years she supervised contracts and public tenders for cartography and aerial surveys for the Tuscany Region, dealing also with the development of datasets and thematic maps with geographical information systems and the planning and writing of technical specifications for cartography and aerial surveys. Currently she works on production of thematic maps and cartography with GIS systems for the management of public lands, regional farms and forests. She joined many national and european projects and initiatives, she organized local and national conferences and working groups. She has several participation as speaker in national and international conferences.

**Grazia Tucci** (*Università degli Studi di Firenze*)

Grazia Tucci is associate Professor of Topography and Cartography at the University of Firenze. Director of the GECO laboratory (Geomatics for Environment and Conservation of Cultural Heritage) whose activities are mainly focused on the application of geomatics to documentation, protection and enhancement of cultural heritage, and aimed at the knowledge and monitoring of the environment and infrastructures for the purposes of risk management, as well as the quality certification of geospatial data. Member of the Executive Committee of CIPA - Heritage Documentation and Chair of the "Education and Dissemination" permanent commission. Member of the National Committee of ICOMOS Italia (International Council on Monuments and Sites) and chair of the CSN CIPA-HD – Documentazione del Patrimonio Culturale. Since 2016 she is co-chair of ISPRS TCV / WGI "Framework for Multi - level Education & Training - Curriculum Development and Methodology". Chair of the GEORES International Conference (Geomatics and Preservation), in its 3rd edition. Academic of honor at the Academy of Drawing Arts in Firenze.

**Paolo Viskanic** (*R3GIS*)

Paolo Viskanic is the co-founder and CEO of R3GIS, a company developing facility management systems with a GIS component based on open source components. R3GIS has been using and contributing to open source GIS applications for the last 18 years, organized the Italian FossGIS conference in Bolzano 2009 and sponsors over 10 years the SFSCON. R3GIS contributes to the FOSS with EcoGIS, GisClient, FreeGIS.net and sponsoring various developments on PostGIS, Mapserver and other projects.

**3.c Local open source development and implementation activity, interest and enthusiasm for open source geospatial in your region.**

Tuscany has long held free open source geographic software, public administrations use and produce or support the development of different software, as well as providing many open data; this has allowed the creation of **several commercial entities** that base their business on free open source geographic software, not only in the use, but also in the development of the software and actively contribute to the communities of reference.

If we then move on to the national level, we have **contributors in many OSGeo Projects,** and usage is also growing a lot and can be seen by the increasing success of the Italian conference, which now hosts more than 300 people each year.

# THE HOSTING ORGANIZATION AND LOCAL COMMUNITY

**3.d How do you plan to manage/organize work and relations with OSGeo (especially with the board and conference committees)?**

Several members of the organizing committee, including the conference chair, are **Charter Members of OSGeo** and longstanding members of the FOSS4G community, with a longstanding experience in both organising and participating in FOSS4G events. All of this makes them fully aware of the need to involve OSGeo, mainly through the Board (in addition to the single Projects, as mentioned above) since the early stages of the organisation.

Once the FOSS4G 2022 conference will be officially scheduled to take place in Firenze, the FLOC (represented by the Chair and few other representatives) will take care to plan **regular status meetings with the OSGeo Board.** In these meetings the overall progress of the organisation will be presented together with the main achievements, issues/risks and open actions/next tasks.

**One member of the Board will be also invited to take part to selected meetings of the FLOC** in order to not only meet the members but to also to experience the meeting atmosphere and get a concrete sense of the team work.

# COVID-19 CONSIDERATIONS

**4.a Provide a backup plan to organize FOSS4G2022 as a virtual event or as a hybrid one.**

Reaching larger audiences, expanding the lifespan and scope of our events, experimenting new formats of interaction, engaging the participants through immersive virtual experiences, overcoming physical limits: these are some of the advantages offered by virtual events. AIM Group International can help us to find the digital solution which best fits our needs: **full virtual event, hybrid solution, multi-hub&digital event.**

**AIM digital platform allows participants to connect from all over the globe and re-creates the congress settings turning the program contents into virtual sessions and organizing a virtual expo where exhibitors and participants can interact, chat, communicate and walk through the areas of interest.**

**4.b Indicate a milestone (number of months before the event) when a decision regarding type of event should be publicly announced (physical/virtual/hybrid). .**

In case of hybrid or virtual event there are many steps to take into considerations:



For all these reasons, we think that the decision to modify the event in a **virtual** or **hybrid** one should be announced **at least 7 months before**.

**4.c Assess the financial and organizational impact of going with a virtual/hybrid event instead a traditional one**

In case we should forced to turn from a traditional conference to a virtual/hybrid event due to the pandemic situation, we would surely need time to **adapt the scientific program** based on the new format, **set the technological platform** and **promote the new event mode**. In addition, we should consider the **cancellation policies** of suppliers and, in particuluar, those relating to the release of spaces at the Congress Venue.

Since Congress Venue could host only 300 pax due to Covid restrictions, we should consider:

**FOR REVENUES**

- in case of a **hybrid** solution: **only 300 full registration fees + all the other on line participants would pay reduced fees. 30% sponsorship less**
- in case of a **full virtual** event: **reduced fees for all participants. 40% sponsorship less**

**FOR EXPENSES**

- in case of a **hybrid** solution: the cost of the **technological platform / streaming implementation,** unless we reduce scientific program using one room only
- in case of a **full virtual** event: the cost of the **technological platform + on line services**

All this would involve a variation of the estimated profit of about 30% in case of hybrid solution and 40% in case of a full virtual event.

# COVID-19 CONSIDERATIONS

**4.d In case of a physical event, present your strategies to encourage behaviours that reduce the spread of COVID-19 among staff and attendees**

The Italian tourism and events sector has always been organised in a well-structured reality. This is because **each sector works in accordance with National Associations** (Federcongressi, Federalberghi, IATA etc.) that regulate the rules and conduct to be adopted (guidelines and protocols), and in recent months have provided **unprecedented support to all organisations involved**, from offices and hotels to transport, from catering to restaurants, working **alongside the national and European standards in force.**

In this year AIM has gathered information from **major facilities**, **conference venues, hotel chains and suppliers** to find out what procedures they are putting in place to safeguard the health of customers and employees. **AIM** has also been working on its own **Operating Manual**, in which has set out the protocols to be followed when organising an event and/or conference. Below is a brief summary of the **health protocols adopted by AIM in accordance with the guidelines of the World Health Organisation, the Italian Ministry of Health, the Istituto Superiore di Sanità [Italian National Institute of Health] and the Conferenza Stato Regioni [State-Regions Consultation].**

## AIM GROUP: 10 KEY RULES

### HYGIENE & CLEANLINESS

**1. THOROUGH CLEANING:** AIM will check that all spaces are thoroughly cleaned and sanitised before, during and after the event, working in collaboration with the venue partners to ensure high standards of hygiene and cleanliness. This includes continuous sanitation during the event, paying particular attention to areas frequently touched, such as handles, toilets and catering areas.

**2. PERSONAL HYGIENE:** AIM will check the availability of sanitising devices at all events and encourage participants to wash and disinfect their hands regularly.

### SOCIAL DISTANCING

**3. CONTACTLESS REGISTRATION:** AIM will preferentially use digital and technological solutions on personal devices (conference/event APP), with pre-registration and online issue of badges to participants, thereby avoiding direct contact as much as possible.

# COVID-19 CONSIDERATIONS

**4. PHYSICAL CONTACT:** AIM will ask participants to avoid physical contact such as handshakes and hugs, encouraging alternative ways to greet colleagues and business partners. Sharing of printed materials such as business cards and sales brochures will be discouraged.

**5. PHYSICAL DISTANCING:** AIM will ensure that the density of participants is in line with regulations, organise the flow of access to the event venue and set up information signs, etc., thus avoiding any kind of bundling and physical contact.

**6. FOOD&BEVERAGE STATIONS:** AIM staff will work closely with caterers in order to ensure the highest standards of food safety. Organisational staff equipped with PPE will ensure that the interpersonal distance is observed.

## PROTECT AND PREVENT

**7. PERSONAL PROTECTIVE EQUIPMENT (PPE):** All participants must wear PPE in accordance with the regulations in force. Additional items of PPE, such as sanitising dispensers, will be made available at the site.

**8. EMERGENCY MEDICAL CARE:** To manage any suspicious cases, AIM will identify a reference medical centre or set up a dedicated health care service on site.

**9. SCREENING:** AIM will adhere to the health authority guidelines regarding the screening of participants. If it is considered appropriate, the temperature will be measured and access denied if the temperature is >37.5 °C.

**10. TRACKING AND CONTACT:** In accordance with applicable legislation and privacy, AIM will keep an attendance record for a period of 14 days. All participants will be notified if AIM becomes aware of a confirmed case of Covid.

Furthermore, here you can find Congress venue specific safety protocols in compliance with the regulations in force: https://www.Firenzefiera.it/en/Firenze-fiera-sicura/

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# THE BUDGET

**5.a What is your budget? Expenses for venue, food, marketing, audio-visual, network access, video streaming and/or recording etc**

The detailed budget is included in Annex 1.

We did budget simulations using 3 attendee size scenarios (amounts in Euro, taxes included): **600** participants (BASE); **700** participants (BETTER) and **900** participants (BEST).

| REVENUE/EXPENSES | BASE 600 pax | BETTER 700 pax | BEST 900 pax |
|---|---|---|---|
| WORKSHOP REGISTRATION | € 52.459 | € 52.459 | € 52.459 |
| CONFERENCE REGISTRATION – Early | € 119.508 | € 139.426 | € 179.262 |
| CONFERENCE REGISTRATION – Regular | € 115.082 | € 134.262 | € 172.263 |
| SPONSORSHIP | € 121.000 | € 121.000 | € 121.000 |
| **TOTAL REVENUE** | **€ 408.049** | **€ 447.148** | **€ 525.344** |
| MEETING ROOM RENTAL | € 50.830 | € 50.830 | € 50.830 |
| INSURANCE & COMPULSORY SERVICES | € 2.900 | € 3.200 | € 3.800 |
| AV | € 57.642 | € 57.642 | € 57.642 |
| WORKSHOPS | € 4.540 | € 4.540 | € 4.540 |
| SIGNAGE & EXHIBITION | € 25.939 | € 25.939 | € 25.939 |
| CONGRESS KIT | € 9.900 | € 11.550 | € 14.850 |
| COMMITTEE & SPEAKERS | € 12.500 | € 12.500 | € 12.500 |
| MARKETING | € 10.790 | € 10.790 | € 10.790 |
| ADMINISTRATIVE | € 9.111 | € 10.284 | € 12.630 |
| CATERING | € 77.000 | € 88.700 | € 112.100 |
| GALA DINNER & ICE BREAKER | € 56.700 | € 64.200 | € 79.200 |
| STAFF & PCO | € 49.340 | € 49.340 | € 49.340 |
| CONTINGENCY | € 16.360 | € 17.476 | € 19.708 |
| **TOTAL EXPENSES** | **€ 383.552** | **€ 406.991** | **€ 453.869** |
| **OUTCOME FOSS4G 2022** | **€ 24.497** | **€ 40.156** | **€ 71.475** |

*All the above amounts are VAT excluded.*

Conference registration was calculated considering **10% complimentary fees**. For the remaining paying participants, 60% early fees and 40% regular/on site fees were considered. Workshops registration have been considered all on early fees.

In the AV expenses **streaming from Plenary room and video recording in all meeting rooms** have been included.

**5.b What is your expected attendance? Why? Where do you think delegates will come from?**

Firenze is one of the most known historical and artistic cities of the world and it is in Italy where a FOSS4G event is waited and requested by the communities for years, therefore **we expect participants from all over the world**.

Unfortunately, in August 2022 we will probably not be completely out of the **Covid Pandemic** all over the world and at present we are not able to foresee which will be the travel regulation at that time. Even if the venue can host more than 1000 people, we described three different scenarios **from 600 to 900 participants** to follow sanitary and travel regulations which will be valid at the time of the conference.

The organization committee participated during the last FOSS4G events and were also involved at FOSS4G Europe events. **The Italian OSGeo people have important international contacts in the development and users communities**. Giving the space to meet and work together to the different communities plays a **key role to attract individuals and company members.** The news about the different possibilities to meet during and after the event will be spread on different channels and some key figures will be also contacted.

A special attention will be dedicated to the **Italian entities** (public and private) and **single professionals** to give all of them the opportunity to find useful information and activities in participating in the event. The FLOC will dedicate special time to participate to other sectoral conferences and to directly meet or call people from public administrations, organizations and institutions to promote their participation.

A **big promotion** of the Firenze FOSS4G conference will also be done personal or online by our chair to the other main OSGeo events during this year, starting from the FOSS4G-IT 2021 and the international FOSS4G in Argentina.

**5.c What is your expected sponsorship? Why? Do you have local potential sponsors already identified? At what levels?**

Sponsors and supporters play a key role for the development and success of the event, and so a **special attention** and a **specific team will be dedicated to sponsorship management**. The goal is to obtain about the **30%** of the total funding necessary for the event.

# THE BUDGET

The sponsorship pack will be offered directly to the **most important national and international companies working in the fields of GIS, Open Source GIS, data collection and management.** In addition, the sponsorship offer will be sent to **mailing lists of similar events and GIS communities.** Supporters will be contacted on the network of national and international **public administrations, organizations and scientific institutions** starting from a list of direct or indirect contacts of the members of the organization.

The FLOC already sent **12 direct emails** to companies and institutions asking company availability for sponsorship (considering the doubts about having the conference in person or online due to the Covid pandemic) and we got some positive answers and managed to obtain a budget of **20.000 EUR.**

The sponsorship will follow the traditional categories of FOSS4G events which offers the sponsor the necessary visibility during the whole event. The categories will be **Diamond, Platinum, Golden, Silver, Bronze and Supporter.**

The different levels of sponsorship will give the sponsor the opportunity to be mentioned on the website and on official printed materials and emails, to add promotional material in the conference bag, to have banners in the main conference room and an exposition slot in the hall of different dimensions.

**The sponsor will be also actively involved in the conference** with a reserved workshop and a reserved talk in the main track.

Full conference passes with reservation of the seats at the plenary morning session will be reserved to sponsor from 5 (Platinum) to 1 (Bronze). Supporters will not have free access to the conference, but they will be mentioned on the website and on printed materials and they will have the possibility to expose a banner in the main conference room.

Companies which confirm their sponsorship the Italian FOSS4G event 2021, which will be held online in Autumn 2021, will automatically become also sponsors of the Italian FOSS4G 2022. In this case the sponsorship contract has to be signed before that event.

An additional opportunity will be given to companies or institutions which do not want or are not legally allowed to sponsor the conference but want to have the possibility to actively participate and expose their products at the conference.

# THE BUDGET

**5.d Delegate fees for the conference, workshop and any social activities not included in the main conference fee. We encourage you to consider innovative pricing plans that support inclusion of economically disadvantaged groups**

Registration fees includes: scientific sessions, conference kit, food&beverage services (2 coffee breaks per day for Conference and Workshops, 1 lunch per day per Conference and 1 light coffee break for Code Sprint), Gala Dinner and Ice Breaker Event.

Despite all the services included and the prestige of being in Firenze, a worldwide recognized city for its beauty, we kept the fees as low as possible to make the conference very accessible.

| TYPE | FEE (VAT incl.) | FEE (VAT excl.) |
|---|---|---|
| **GENERAL SESSIONS REGISTRATION** | | |
| EARLY | € 450 | € 369 |
| REGULAR / ON SITE | € 650 | € 533 |
| FREE (Invited Speakers, LOC, FOSS4G Board) | € 0 | € 0 |
| **WORKSHOPS** | | |
| EARLY | € 80 | € 66 |
| REGULAR / ON SITE | € 120 | € 98 |
| **SOCIAL EVENTS** | | |
| GALA DINNER | € 0 | € 0 |
| ICE BREAKER | € 0 | € 0 |

**5.e You should include details of any grants or subsidized rates that you will offer which will be funded from within your budget (note that you will be expected to part finance and run a Travel Grant Programme with support from the Conference Committee)**

**The Travel Grant programme will be available for attendees from all over the world,** even if the status and the role of the Covid Pandemic at that time are not yet known. In order to guarantee that interested people can join the conference, we will open the program also to national participants even if the priority will be given to the foreigners. Other grants will be dedicated to **students and volunteers for at least 50% of the cost of the conference and for the accommodation** which will be made available at low prices by the university.

# THE BUDGET

**5.f Estimate of any seed funding and/or guarantee required**

To manage the firsts expenses, **we will need seed funding** because GFOSS.it has not enough money to cover them. The money we need is about **60.000 Euro** and they will be used to cover the down payment for the PCO, for the Venue and some other expenses like graphic design and promotion/marketing. Since the expenses are dilated in time, we could get the above moneys in different tranche: we will need at least **20.000 € by the end of June, other 20.000€ in October and the last tranche in March 2022.** In addition to 60.000 Euro as seed funding, we are requesting OSGeo an additional **guarantee against losses of 25.000 Euro** making a **total exposure of up to 85.000 Euro for OSGeo**.

**5.g The level of surplus forecast at different levels of attendance and the proportion that will be donated to OSGeo (see Funding by OSGeo and distribution of surplus)**

In return for seed funding and guarantee against losses, GFOSS.it is happy to give **90%** of FOSS4G 2022 Conference surplus back to OSGeo.

| DESCRIPTION | BASE 600 pax | BETTER 700 pax | BEST 900 pax |
|---|---|---|---|
| **OUTCOME FOSS4G 2022** | **€ 24.497** | **€ 40.156** | **€ 71.475** |
| TRAVEL GRANT PROGRAMME - GFOSS.it | € 11.900 | € 11.900 | € 11.900 |
| **SURPLUS FOSS4G 2022** | € 12.597 | € 28.256 | € 59.574 |
| **90% OSGeo FOR SEED FUNDING** | **€ 11.337** | **€ 25.430** | **€ 53.617** |

**5.h Present your solutions to avoid financial losses in case of unforeseen situations (e.g. event insurances, specific contract clauses that allow cancellations at no cost/low cost, etc.)**

AIM will agree with all suppliers special terms and condition to reduce risks and potential costs for no show or cancellation.

In particular, as it regards Congress venue, if we should cancel all spaces at the last minute to turn to a totally virtual event, we would lose all the advances already paid, but if we should cancel only part of the spaces there would be much more flexibility as long as we will notify at least 3 months before.

Furthermore, in addition to the insurance for Civil Liability towards Third Parties and Civil Liability towards Work Providers, it is possible to activate an ad hoc insurance coverage for cancellation, postponement or relocation of the event to be considered on request.

# THE PROGRAM

**6.a Provide a high-level view of the program, indicating number of tracks, size of tracks, workshops, size of workshops, and other features of your program. Indicate the number of presentations, posters, and workshops you expect to accept**

The program will follow the well-established pattern of the standard FOSS4G conference with the **first two days**, Monday and Tuesday, **dedicated to workshops followed by three days of presentations and finally the community sprint during the weekend**.

As for the two days of workshops, 10 rooms at the University of Firenze have been allocated to hold up to **40 workshops of 4 hours each**. Should the number of interesting proposals be higher, the FLOC might decide to increase the number of rooms subject to availability. The selection of workshops will be made in a way that gives the same visibility to the different projects; another factor that will be used will be the popularity of the software and consequently the interest that this software can arouse in the participants.

As for the three-day conference, given the general uncertainty due to COVID, in a first step we decided not to exceed the traditional number of **parallel sessions, 7,** with the possibility of increasing the number of lecture halls at a later stage in case of success of the call for papers and registrations in the early bird period.

The main room where the **keynote speeches** will be held (currently **5** have been planned) can hold up to 1000 people (without social distancing due to COVID); those speeches will be also live streamed in other rooms in case of a higher number of participants.

Based on the numbers above, the total number of **presentations** (including the keynote speeches) spread over the three conference days will be approximately equal to **200**. Parallel sessions will try to cover all aspects of free geographic information, with more emphasis on software and OSGeo Projects, but without forgetting all other aspects starting with open geo data.

The **poster session will be replaced by lighting talks** during the parallel sessions (or at other times to be decided). The number of lighting talks planned for now is **60**.

On Tuesday there will also be a **B2B event** where sponsors and other interested participants will exchange their experiences and network to improve their activities. The city of Florence together with our partner Firenze Convention Bureau will be pleased to put an **institutional venue at our disposal free of charge** (availability to be verified, ancillary costs at our own charge). Potential venues: *Salone dei Cinquecento, Sala d'Arme, Palagio di Parte Guelfa* (depending on the availability and the capacity requested), all historical palaces in the heart of the city centre.

# THE PROGRAM

The annual FOSS4G **code sprint** is the highlight event for the communities to tackle together on their projects. Originally dedicated to developers, it more and more attracts power users interested in building good documentation and supporting developers in improving the software's usability.

The code sprint will be held at the **Faculty of Engineering of the University of Firenze** and will be spread over **2 days after the conference**. The availability of rooms will allow the organizers to handle COVID-bound uncertainty properly. The main objective is to join the participants in a few large rooms to foster cross-project interactions. In the unfortunate case of imposed social distancing, a room for every project will be made available.

While codesprints have always supported new developers participation, we want this to be better highlighted and properly organized, in order to **attract also the most beginners student** interested. Time slots will be made available, during which adhering projects supply an expert to help new developers to setup their environment and be able to start developing. Time slots will help shy people to approach their coding heroes, while at the same time allowing these same heroes to work more peacefully throughout the rest of the sprint. The FLOC will make sure that **a staff support person** is always at reach for any trouble that might happen. It also will provide the participants with free food and beverages throughout the whole codesprint.

## 6.b What social events will be part of the schedule?

As described in section 1.b and 5.d, Gala Dinner and Ice Breaker evening are the social events included in the registration fees.
In particulare Ice Breaker event will be kindly offered by Firenze Convention Bureau and Firenze Fiera.



## 6,c What dates do you expect to run the conference?  Are they adjustable?

In accordance with the availability of the convention center, the seasonal weather conditions and in respect of the usual FOSS4G scheduling, the organizing committee proposes the following dates as possible period for the FOSS4G 2022:

### 22 – 27 August 2022
*or as an alternative*
### 1 – 6 August 2022

# THE PROGRAM

**6.d Provide a list of local/regional/international conferences around the selected date that are viewed as competition or collaboration**

**The conference dates were carefully chosen by the FLOC in order to minimise the potential conflict with other relevant conferences on the same or related topic.** Notwithstanding this, it shall be clarified that at the time of writing this proposal (April 2021), the exact dates of conferences or events expected to take place in the same period are not yet known. At the Italian level the annual FOSS4G-IT conference, which also includes the annual conference of the **Italian OpenStreetMap community**, usually takes place in February and the same is expected to happen in 2022, unless the Covid-19 restrictions will force to postpone it - in which case the event will be simply moved to 2023 given the global FOSS4G 2022 happening in Italy (with many FOSS4G-IT organisers being already part of the FOSS4G 2022 organising committee). Other Italian conferences, such as the one of the **Italian Society of Photogrammetry and Topography (SIFET)** and the **Italian Federation of the Scientific Associations for Geographic Information (ASITA)** happen in other periods of the year - generally in June and November, respectively - and thus are not competitors but supporters of FOSS4G 2022, as demonstrated by the support letters received. At the international level, the fact that no **FOSS4G Europe** is taking place in 2022 will make sure FOSS4G 2022 is the only international FOSS4G event happening in Europe during the year. In the academic and scientific domain, other major international conferences such as the **AGILE Conference**, the **9th Digital Earth Summit**, the **XXIV ISPRS Congress** are either already scheduled to happen in other periods of the year, or not yet scheduled but usually not taking place in August/September. The FLOC seeks to have the annual **State of the Map (SotM) conference** and the **HOT Summit** organised in Firenze during the same week of FOSS4G 2022, to take advantage of the overlaps in both the topics and the community members involved. Should this collaboration not work, there will be little competition as both the events should take place in other periods of 2022 - although no information is available at the time of writing.

Here below an **outline of the program:**

| Monday | Tuesday | | Wednesday | Thursday | Friday | Saturday | Sunday |
|---|---|---|---|---|---|---|---|
| Workshop | Worskhop | B2B event | Main conference | Main conference | Main conference | Community sprint | Community sprint |
| | | | Ice breaker | Gala dinner | Visit night | Idea for a community sprint aperitif | |

# OTHER

**Other relevant details (ie. do you plan to use professional conference organizing service, and approximate cost).**

## 7.a AIM GROUP INTERNATIONAL - PROFESSIONAL CONGRESS ORGANIZER

AIM Group International is a leading company in the meetings industry with **60 years of experience**. Founded in Italy as a pioneer Professional Congress Organiser, AIM Group has expanded its presence internationally, enriched its staff with multilingual and multidisciplinary abilities and further developed extensive know-how covering all of the relevant service areas.

Whether it's a major congress, an event with 10 or 30.000 participants, a corporate meeting, a virtual or hybrid conference, a communication campaign or a sustainability project **our aim is to support our clients in reaching their goals, personalize the event experiences, providing innovative solutions and making a difference.**

AIM Group believes in the future of the business of meetings and invests in innovation and education to explore the latest technologies and implement new effective procedures, networking formats and engaging solutions that can elevate both the Return of Investments (ROI) and Return of Objectives (ROO) of the events.

We are **actively involved with the most important international industry associations**, contributing to the development and evolution of professional standards.



| | |
|---|---|
| **17** Worldwide Offices | **60** Years in Business |
| **350** Talented Event Professionals | **80%** Women **20%** Men |
| **+3,000** Events Organised & Experiences Designed | |
| **26** Languages Spoken | **+100** Association Meetings |
| **400,000** Handled Delegates | **+400** Clients |
| **410,000** Managed Room Nights | |
| **30** Core PCO Clients | **15** Association Management Contracts |
| **22,000** Followers on Social Media | **4,500** Hours of Staff Training |

AIM Group has, since 2000, equipped itself with a **certified Quality System.**



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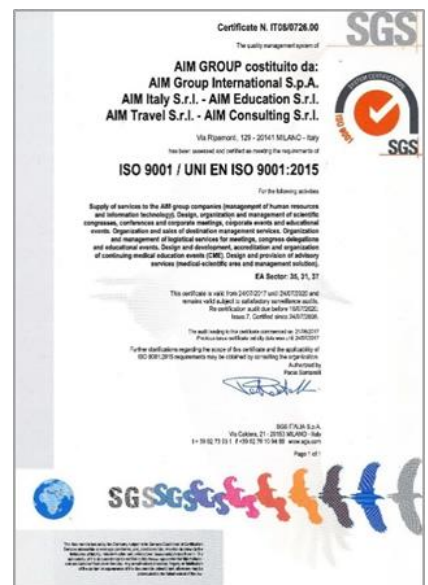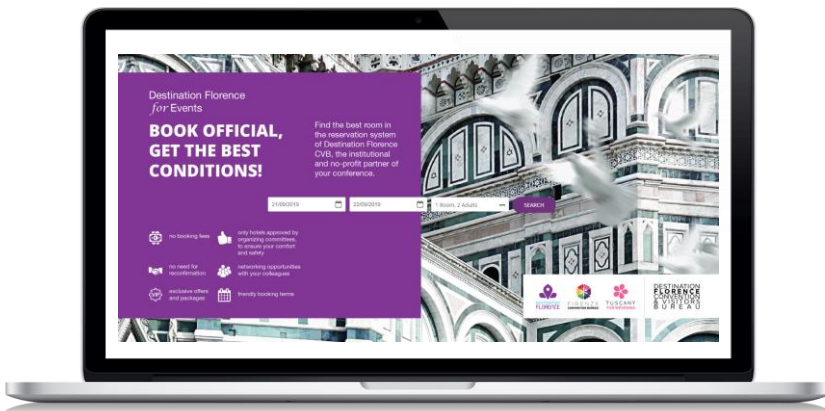
Our motivation for continuous development is the reason why we partner with other professionals in order to offer support to our clients and leverage our effectiveness in the marketplace. Here below **our memberships and partnerships** in the meeting industry:



## 7.b DESTINATION Firenze FOR EVENTS – ON LINE BOOKING PLATFORM



Delegates will be able to find **competitive rates** compared to those ones that are visible on the OLTAs. Each hotel in Firenze is able to provide and organize directly its availability, allotment and fees for the specific congress.

**Best available rates compared to the other OLTAs**



Friendly booking terms

Hotel rates competitive with the other OLTAs

Immediate confirmation of the booking

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## 7.c Firenze CONVENTION BUREAU - SUBVENTIONAL PLAN

Firenze Convention Bureau and Firenze Fiera have developed a **special benefit programme** dedicated to International Associations. **A full complimentary package of benefits** and tools, as a contribution to the success of your congress

### Free WI-FI for your Congress
Free WI-FI connection up to 100MB in the whole conference area (streaming not included)

### Super discounted hotel rates
Special have been agreed by the Congressional Commission of the city of Firenze.
No seasonal boundaries and every 30 room/nights booked at the same property, 1 complimentary room/night.

### Social media Communication support
Destination promotional video
Promotional materials at disposal
Social media coverage & visibility
Live interviews to key opinion leaders

### Best fares
Special rates and conditions for flights and trains

### Logistic services
For the logistic services and freight forwarding to the conference centre entrust your shipments to professional local companies members of the FCB

### Benefits on photo service
Gala dinner: free photo service (valid for congresses that will commission photo service also during the days of the congress)
Web gallery free of charge to view, share and download photos
10% discount for photo services confirmed within 3 months from the congress dates

### Eco-friendly transportation
• Bike sharing
• Tramway

### Rooms/Area
Two boardrooms
Garden Area for ice breaker
Main entrance signage

### Social events
Welcome Cocktail (Ice breaker) inside the conference venue jointly sponsored by Firenze Convention Bureau & Firenze Fiera

### Site visit experience
Accommodation for free during the days of your site visit (for a maximum of 4 room nights)
Planning of a detailed schedule agenda
Transfers within the city and meals included
Full assistance from Firenze Convention Bureau

### Kindergarten service
Possibility to organize, within the congress area, a clean and safe space where your children will be taken care of and engaged in fun activities by specialized, English-speaking teachers

### Firenze Congress Card
Thanks to this card delegates can enjoy
Firenze at its best and get a 10% discount on
tours and experiences on destinationFirenze.com, the official market
place of the city of Firenze

### Corporate Social Responsability
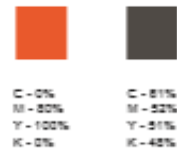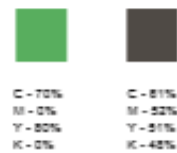• Dynamo Camp
• Oxfam Italia

### Green meeting
• Food for Good
• Treedom

## 7.d FOSS4G 2022 LOGO

Here below you can find a proposal of FOSS4G 2022 Conference logo in 2 different colours:



These draft have been designed on the basis of the following criteria:

**David**
In the logos it has been included a graphic synthesis of the image of **Michelangelo's David**. The reference is to **Firenze and its historical / artistic tradition**. The image used in this case is a free synthetic reworking of the profile of the statue, it is not a photographic image, which could be covered by the rights of the author of the photograph Furthermore, the graphics offers a "**conceptual reference**" rather than a real copy of the masterpiece.

**Colours**
In these proposals we have used colors (**orange aside**) provided by the corporate. Both green and the two types of grey are present in the **OSGeo palette.**

**Font**
We used "open source" fonts, commonly used and free, which can be free downloaded from the web or are present in the Google font series.